



## HEALTH AND SAFETY PROCEDURES

Update: January 19, 2021

This document has been revised to align with the ["COVID-19 and Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-2021 School Year"](#) document received on January 14, 2021.

There has been a change in the definition of the word "cohort" by the Public Health Department which now defines the word "cohort" as a small group receiving targeted intervention service. The AM/PM groups of students in the hybrid model will be referred to as "stable groups" from this point forward.

Instruction beginning on 1/25/21 will be designed around the policies in the document mentioned above. These changes will result in different guidelines than we had planned on up to this point. Above all, safety is our highest priority. Beginning on January 25th, we will remain in the hybrid model with some adjustments. It will be very important that our safety protocols at school are followed closely. Please read the following policies that will be in place on campus **at all times**.

If we all do our part, we can ensure that Rescue Elementary School will remain open throughout the spring. **Please prepare a plan for your family in the event that we call you to pick up your child and your child has to quarantine for 10 days. That is always a possibility and it is easier if you have a plan in place ahead of time.** Thank you in advance for your cooperation.

**Any new information that has been added to the plan is in bold print. Where able, an asterisk will be placed next to statements and pages given from the COVID-19 and Reopening In-Person Instruction Framework**

### ❖ General Information

- **All students in TK through 5th grade will stay in the hybrid model in AM/PM stable groups until further notice.**
- Parents will do a health check of each child before coming to school in the morning to make sure their child doesn't have a fever or that the child isn't presenting as ill. Parents will keep their child home even if they are exhibiting mild symptoms.
- **No food can come into classrooms from the outside community for birthdays or class parties, etc.**
- Classes will not cross mingle in closed-in spaces.
- Teachers will enforce hand washing procedures each time students come into the class, before and after eating, and after restroom use.
- PTO meetings will continue via ZOOM and the PTO will plan appropriate activities within our protocols.

❖ **Face Coverings:**

- Adults will wear approved masks at all times.
- All Students in grades 3 – 5 are required to wear masks when at school.
- **All students in TK- 2nd grade are required to wear a mask or shield with a drape around the bottom at this time.\***
- **Children who are playing at recess or participating in PE will wear masks “even while playing with heavy exertion as tolerated”.\***
- **Parents can provide a doctor’s note for a medical exemption for their child not to wear a mask if they have a medical condition. Students with a medical exemption must wear a shield with a drape.\***
- Please remember that masks must be clean and laundered regularly.
- Disposable masks are available in the event that a student forgets their mask. Please remind them to bring their mask.
- **“Schools must exclude students from campus if they are not exempt from wearing a face covering under California Department of Public Health guidelines and refuse to wear a face covering.”\***

**\*In accordance with the COVID-19 and Reopening In-Person Instruction Framework. See pages 16-17.**

- ❖ **Volunteers:** No parent volunteers will be allowed on campus or in rooms for the foreseeable future. Until further notice, no adults other than staff will be allowed on campus during school hours unless they are dropping off or pick up or have business in the office.

- ❖ **Drop Off:** In order to make the drop off as timely and as safe as possible, we are asking that parents follow the rules listed below. Parents that walk their students to class will need to wear approved masks and practice social distancing while on campus. Parents not wanting to do so can drop their student off in our car line area.
- **Car Line** drop off areas are located in front of the school office. When entering the drop off area, pull forward. Please do not leave your car unattended unless you are in a parking spot. Do not drop off your students before 8:40am.
  - **Kindergarten and TK** – Students will be dropped off at the front of their classrooms. Parents may wait with them, but need to wear masks and practice social distancing. Students riding the bus will be escorted by staff to our Kindergarten building.
  - **Grades 1-5** – Students will report to the blacktop area to their line up location. Students may wait in line or walk the track before school until the bell rings. Students will need to wear face coverings and practice social distancing. Parents may wait with them, but need to wear masks and practice social distancing as well.
  - **Bus** – Students will report to their line up area on the blacktop.

- ❖ **Pick Up:** In order to make pick up timely and as safe as possible, we are asking that parents follow the rules listed below. **Parents that come on campus to pick will need to wear masks and practice social distancing.** Please help us by promptly leaving campus after pick up. As stated above, I appreciate your support and patience as we work to reduce the amount of people at school during this time.

- **Kindergarten and TK** – Kindergarten families will pick up their children at their child's designated area as directed by their teacher. TK families will wait outside of C-9 for pick up.
- **Grades 1-5** – Teachers will walk their classes out during dismissal. Families may wait at the end of the fence of Rescue West or down on the lower blacktop.
- **Bus** – Teachers will walk students to the Gym where they will wait for their bus driver to pick them up and escort them to the bus. There will be supervision to ensure proper behavior and social distancing.
- **Car Line** – Students will be seated on sit spots outside the Library to encourage social distancing. Staff will call students to come out to cars when they arrive. Due to the larger volume of traffic, please consider placing a placard in your car window with your student's name on it to assist with car identification.

❖ **Classrooms**

- **Merv filters will be placed in all classroom HVAC systems.\***
- **Each classroom will have a table top air filter.\***
- **We will provide as much space as possible between desks in the classroom.**
- **The teacher's workstation will be at least 6 feet from student desks.\***
- **Student chairs will be no less than 4 feet apart.\***
- Each grade level will look at their rooms to assign a seating arrangement that will work for their respective grade level for all aspects of their day
- Small group tables will be disinfected and wiped down between groups.
- Students all have their own materials (crayons, scissors, pencils, glue, ruler, etc) in their own pencil box.
- No sharing of materials unless they can be cleaned between uses.
- There will be midday cleaning of classrooms (sinks, counters, faucets) by the teacher. High traffic zones i.e. bathrooms, door handles, etc. will be sprayed by a custodian.
- Students are asked to bring or have their own water bottles that they can fill. Students will not use the drinking fountains.
- Students going to the Learning Center will need to wash their hands upon Students and staff wear masks/face shields
- Desks will all be facing forward when possible.
- Each learning area will need to be wiped down between each group of students.

**\*In accordance with the COVID-19 and Reopening In-Person Instruction Framework. See pages 21-24.**

❖ **P.E.**

- Classes will line up on their spots outside for warm ups
- Students will wash their hands at the beginning and end of PE
- Units will be non-contact activities with social distancing in place.
- **Students will wear masks for PE, even while playing as long as it is tolerated.\***
- Equipment will be cleaned each day by the PE teacher.

❖ **\*In accordance with the COVID-19 and Reopening In-Person Instruction Framework. See page 16.**

❖ **Front Office**

- Drop off box for materials being handed in.
- Limit of numbers of people in the office; Folks wait outside to come in.
- People cannot come past the front counter.
- Parents only enter/exit through the front door; Students can only access the student entrance.
- Spots will be provided for visitors to wait in line observing proper social distancing.
- Reduce seating to accommodate 6ft distancing.
- Limit number of people in the office.
- All deliveries of lunches, etc. left in the office, no parent delivery to classes.

❖ **Health Office**

- The Health Office is available for all student health needs.
- Students may come up to take medications as done in the past.
- All surfaces will be wiped down after each student's visit.
- Sick Students
  - Send sick students to the office for evaluation.
  - Call ahead and let us know they are coming.
  - Limited number of students allowed in the Health Office to ensure social distancing.
  - Family communication will be provided consistent with school and district protocols.
  - Use "Isolation Room" for students that may display COVID or other symptoms (D-1).
    - Health Office Nurse will supervise that space.
    - Office staff will assist in the Health Office if this occurs.

❖ **Checking Students Out of School:** If you need to check your student out of school before the end of the school day, you will need to come into the office to sign your student out. Please allow time for the student to be called from class. Please do not call ahead to check your child out, as we will not call them to the office until you arrive.

❖ **Symptoms:** If a child shows signs of illness, especially those related to COVID-19, they will be escorted by staff to the office with their belongings. If the health professionals determine that the student may be ill, they will be isolated until a parent or guardian arrives. The school will follow procedures outlined by the California Department of Public Health ([See Student/Staff Symptom Decision Tree](#)).

❖ **COVID-19 Identification/Contact Tracing:** The Rescue Union School District will continue to work with El Dorado County Public Health regarding each identified COVID-19 case by doing the following:

- The Rescue Union School District shall work with county health officials to track confirmed cases of students and staff with COVID-19, including, but not limited to, following up with students, their parents/guardians, and staff who exhibit symptoms while at school and those who report an absence or miss work due to illness.
- Rescue Elementary shall report any confirmed cases to the Rescue Union School District who will then confirm with local health authorities.
- If a student, family member of a student, or staff member has tested positive for COVID-19, the Rescue Union School District shall assist local health officials in conducting contact-tracing to identify potentially exposed individuals and ask them to self-quarantine, which may include not participating in on-campus instruction.
- While maintaining the privacy of the infected person, the Rescue Union School District shall inform other students and staff with whom the infected person may have had contact in school.
- Student work will be provided virtually by their teacher.
- **Parents/guardians need to be prepared in the event that students need to be picked up and/or if students need to quarantine due to a positive test or contact tracing. Please review the Student/Staff Symptoms Decision Tree regarding potential COVID-19 symptoms or exposure. We will continue to provide academic instruction and support to students that are required to quarantine.**